

# WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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## MINUTES

16<sup>th</sup> July 2020

**Present:** Chair Judy Abernethy and Councillors Richard Rains, Steve Abernethy and Dominic Johnson, together with Ward Councillor Kay West. Councillors were informed of the resignation of Kris Henderson and notified that vacancy notices had been placed in Parish notice boards and that Electoral Services at ERYC have been informed. It was acknowledged that there had been no applications for the current vacancies.

The meeting took place on Zoom Cloud Meeting and the 15 minute question time was not utilised.

1. Apologies were received from Vice Chair David Smith and subsequently from Claire Norman
2. There were no declarations of interest made by any Councillor present.
3. The Minutes of the Meetings of the 18<sup>th</sup> June 2020 were signed as a true record.
4. **Planning Matters**
  - 4.1 Councillors considered Planning Application 20/02021/PLF | Erection of a single storey extension to side | 25 Paddock Close Wilberfoss East Riding Of Yorkshire YO41 5LX and had no observations to make.
5. Ward Councillor Kay West notified of impending works to Kexby Bridge. The Parish Council had received the notice direct from East Riding of Yorkshire Council and a further notification is expected when works are due to commence. At that time the works will be communicated to the wider community. Ward Councillor West further confirmed the re-election of Richard Burton as Chairman of East Riding of Yorkshire Council and Mike Stathers as Vice-Chairman.
6. Councillors acknowledged the purchase of printer ink and stock items to allow the litter picker to return to duties.
7. **Progress Reports and to address any issues outstanding from previous meetings**
  - 7.1 The Chair advised that she had been given a price of £375 for 100 copies of a calendar to mark lockdown. Councillor Norman has agreed to receive any photos for consideration and a notice about the project is expected in the August Newsletter. The Chair proposed to sell the calendar with any profits being gifted to Wilberfoss in Bloom. It was still agreed to pursue the idea of a mosaic and Councillor Rains agreed to follow this up with the person who produced the mosaic for Wilberfoss in Bloom and Councillor Johnson also offered to talk to the owners of Fangfoss Pottery who may be able to help.
  - 7.2 The Clerk confirmed that the temporary road closure signs have been ordered. Subsequent to the meeting they have been delivered and will be kept in the Parish Council shed at the Community Centre. The Clerk advised that she had acquired two protective coats and suggested that Councillors may want to check suitability. Again they are being stored in the shed.
  - 7.3 The Clerk advised that the Litter Picker will resume duties by the weekend of the 18<sup>th</sup>/19<sup>th</sup> July.
8. **Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street lighting and Community Groups).**
  - 8.1 The next flag flying dates are 17<sup>th</sup> July, 1<sup>st</sup> August and 15<sup>th</sup> August. Councillor Rains has agreed to raise the flag on all three occasions.
  - 8.2 The Chairman advised that the Oddfellows Arms and the Pavilion have re-opened following lockdown and appear to be conforming to social distancing rules. The play area has also re-opened. The Clerk advised that the opening of the Community Centre has been delayed until September when it is hoped that a number of the Centre's existing user groups will have the confidence to return.

Action

RR/DJ

RR

9. **Councillors Reports for future Agendas**

9.1 Councillors had nothing to report but the Clerk advised that maintenance work to trees overhanging footpath 5 has been undertaken although it is not clear by whom. She further confirmed that damage to the open grassed area on Main Street, following the Drainage Board's maintenance of the beck banks, has been rectified.

10. **Administration Matters**

10.1 There was nothing to report and before the Parish Council's finances were discussed, Ward Councillor West left the meeting.

11. **Finance** (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at [www.wilberfossparish.org.uk](http://www.wilberfossparish.org.uk).)

11.1 The Clerk/RFO sought payment for the following transactions:-

Post Haste (Newsletter production)	£195.00
Staff salaries	£658.11
Clerk's expenses – Litter picker stock items	£60.72
Clerk's expenses – ink cartridges	£77.98
James Horsley Limited (grounds maintenance)	£521.26
Clerk's expenses – temporary road signage	£126.00
1&1 IONOS (Website Hosting)	£5.99

Meeting closed 20.01

..... Chairman ..... Clerk